



Kerala Council for Historical Research

Vyloppilly Samskriti Bhavan, PB No. 839, Nalanda,
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APPLICATIONS INVITED

KCHR is recruiting one Manager (Administration cum Finance) on a contractual basis, in the KCHR Pattanam Regional Office. The details are provided below. All applications must only be done in the online mode. Links to the application forms are provided in the KCHR website (kchr.ac.in). No hard copy or email applications will be entertained.

Last date to apply – 30 September 2022

No. 990/Esta-posting/Manager Ad & Fin.P/KCHR/22

Dt. 26-08-2022

Manager (Administration cum Finance) [General]	
Nature of Employment	Contract for 1 year (project staff), may be renewable.
Number of posts	1
Age Limit	No age limit
Essential Qualifications	<ol style="list-style-type: none">1. MCom(Finance)/MBA(Finance)/CA Inter/ICWA Inter2. Five years' experience in Finance and Administration3. High proficiency in English and Malayalam
Desirable Qualifications	<ol style="list-style-type: none">1. Ten Years of experience in Finance & Administration.2. Willingness to work for a minimum period of 3 years at Pattanam (if necessary).
Work Description	<ol style="list-style-type: none">1. Management of all administrative matters and financial matters of the KCHR Pattanam Regional Office which is fast developing.2. Any other matter that may be assigned
Remuneration	Rs.46805 (Consolidated pay)